

# **BIG SPRING SCHOOL DISTRICT**

**Newville, Pennsylvania**

## **BOARD MEETING MINUTES**

**MONDAY, AUGUST 7, 2017**

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### **I. CALL TO ORDER**

The Board of School Directors for the Big Spring School District met in the Big Spring High School Large Group Room, Room 140, at 8:00 P.M. with Vice-President William Swanson presiding. Seven (7) directors present: William Swanson, Vice-President; Robert Lee Barrick, Secretary; David Gutshall, Treasurer; Todd Deihl, Bob Kanc, Richard Roush, and William Piper.

Absent – Wilbur Wolf, Jr. and Kingsley Blasco

\*Others in attendance: Richard W. Fry, Superintendent; Kevin C. Roberts Jr, Assistant Superintendent; Richard Kerr Jr, Business Manager; Robyn Euker, Director of Curriculum & Instruction; and Carol Frace, Board Minutes. Mr. Troy Okum, the Valley Times Star.

### **II. PLEDGE TO THE FLAG**

Vice-President Swanson led all individuals present in the Pledge to the Flag.

### **III. APPROVAL OF THE JULY 24, 2017 REGULAR BOARD MEETING MINUTES AND THE JULY 24, 2017 COMMITTEE OF THE WHOLE MEETING MINUTES.**

Motion by Barrick, seconded by Roush for approval of the July 24, 2017 Committee of the Whole of the Meeting Minutes; and the July 24, 2017 Regular Board Meeting Minutes as outlined above. Roll call vote: Voting Yes: Swanson, Barrick, Piper, Kanc, Gutshall, Roush, and Deihl. Motion carried unanimously.  
7 – 0

## **Big Spring School Board Meeting Minutes ~ Monday, August 7, 2017**

### **IV. STUDENT/STAFF RECOGNITION AND BOARD REPORTS**

No student report was given.

### **V. FINANCIAL REPORTS – PAYMENT OF BILLS**

General Fund	
Procurement Card	\$ 28,515.47
Checks/ACH/Wires	\$1,296,595.04
Capital Projects	\$ 222,916.90
Newville Reno Project	\$ 936,374.19
Stadium/Track Project	\$ .00
Cafeteria Fund	\$ 43,801.29
Student Activities	<u>\$ 4,599.08</u>
<b>Total</b>	<b>\$2,532,801.97</b>

Motion by Gutshall, seconded by Barrick for approval of General Fund, Capital Projects, Cafeteria Fund, and Student Activity/Miscellaneous Fund payments of bills as outlined above. Roll call vote: Voting Yes: Swanson, Barrick, Piper, Gutshall, Roush, Deihl, and Kanc. Motion carried unanimously. 7 – 0

### **VI. READING OF CORRESPONDENCE**

### **VII. RECOGNITION OF VISITORS**

Troy Okum

### **VIII. PUBLIC COMMENT PERIOD**

### **IX. STRUCTURED PUBLIC COMMENT PERIOD**

### **X. OLD BUSINESS**

**XI. NEW BUSINESS**

**A) PERSONNEL CONCERNS**

**(ACTION ITEM)**

**1) Lifeguard Recommendation**

**Ian Ward**

The administration recommends that the Board of School Directors approve the individual listed to serve as a lifeguard, pending receipt of all required paperwork.

**(ACTION ITEM)**

**2) Additional 2017-2018 Mentor Teacher**

Based on the provisions of the teacher induction program, each teacher new to a school district is assigned a mentor teacher. As per the provisions of the contract between the Big Spring School District and the Big Spring Education Association, individual mentor teachers receive a stipend. The recommended mentors are listed below.

**Inductee**

Morgan Yealy/Grade 8 Social Studies Teacher

**Mentor**

Andrew Koman

The administration recommends that the Board of School Directors approve the 2017-2018 mentor teachers as presented.

**VOTE ON XI., NEW BUSINESS, A-1 – A-2, PERSONNEL CONCERNS**

Motion by Roush, seconded by Barrick to combine and approve Items A-1 through A-2 as outlined and recommended above. Roll call vote: Voting Yes: Swanson, Barrick, Piper, Kanc, Gutshall, Roush, and Deihl. Motion carried unanimously.

7 – 0

Mr. Kanc inquired the stipened for a mentor teacher.

Dr. Fry informed the Board that it is \$630 per year or roughly \$1200 for two years. It is a contracted position. This is a three-year process. The mentor is active for the first two years.

## Big Spring School Board Meeting Minutes ~ Monday, August 7, 2017

### XI. NEW BUSINESS (. . .continued)

(ACTION ITEM)

#### B) Credit Pay

The professional employee whose name is listed below has successfully completed graduate work and is entitled to the specified amount in accordance with the negotiated contract.

**Laura Shambaugh \$2,880.00**

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association and the Big Spring School District.

Motion by Barrick, seconded by Roush to approve the recommendation as outlined above. Roll call vote: Voting Yes: Swanson, Barrick, Piper, Kanc, Gutshall, Roush, and Deihl. Motion carried unanimously. 7 – 0

(ACTION ITEM)

#### C) Approval of Planned Courses

Listed below are completed planned courses for board approval.

##### World Language

French III

##### High School Social Studies

World Studies

Sociology

Psychology

The administration recommends the Board of School Directors approve the above planned courses, as presented.

Motion by Roush, seconded by Barrick to approve the recommendation as outlined above. Roll call vote: Voting Yes: Swanson, Barrick, Piper, Kanc, Gutshall, Roush, and Deihl. Motion carried unanimously. 7 – 0

## Big Spring School Board Meeting Minutes ~ Monday, August 7, 2017

### XI. NEW BUSINESS (. . .continued)

**(ACTION ITEM)**

#### D) Approval of the 2017-2018 Tuition Exemption Students

The current Collective Bargaining Agreement provides non-resident teachers the opportunity to choose to send their children to the Big Spring School District free of tuition. Based on Article 9.08 Non-Resident Student Tuition, the administration recommends granting tuition exemption to the following students for the 2017-2018 school year.

Owen Coulson	Oak Flat Elementary
Morgan Coulson	Oak Flat Elementary
Caleb Pagze	Oak Flat Elementary
Adelynn Pagze	Oak Flat Elementary
Grant Hall	Oak Flat Elementary
Kiley Roberts	Mt. Rock Elementary
Alaina Roberts	Mt. Rock Elementary
Clara Ryan	Mt. Rock Elementary
Jaden Best	Mt. Rock Elementary
Christian Best	Mt. Rock Elementary
Colton Best	Mt. Rock Elementary
James Stanton	Mt. Rock Elementary
Kylee Teter	Newville Elementary
Brandon Sheller	Newville Elementary
Liam Spears	Newville Elementary
Cassie Epstein	Middle School
Carter Hall	Middle School
Gwyneth Ryan	Middle School
Robert McClure, III	High School
Quincey Myers	High School
Allyson Shively	High School

Motion by Barrick, seconded by Roush to approve the recommendation as outlined above. Roll call vote: Voting Yes: Swanson, Barrick, Piper, Kanc, Gutshall, Roush, and Deihl. Motion carried unanimously. 7 – 0

## Big Spring School Board Meeting Minutes ~ Monday, August 7, 2017

### XI. NEW BUSINESS (. . .continued)

**(ACTION ITEM)**

#### E) **Approval for Contracted Service for School Physician**

##### **2016-2017**

\$14.80 per student exam/retainer rate for the 2016-2017 school year \$1,000.00

##### **2017-2018**

\$14.80 per student exam/retainer rate for the 2016-2017 school year \$1,000.00

The administration recommends that the Board of School Directors appoint Dr. Darryl Guistwite as the school physician for students examinations for the 2017-2018 school year at a per student physical examination rate of \$14.80. The administration also recommends that the Board of School Directors approve Dr. Guistwite's request for a retainer rate of \$1,000.00.

Motion by Roush, seconded by Kanc to approve the recommendation as outlined above. Roll call vote: Voting Yes: Swanson, Barrick, Piper, Kanc, Gutshall, Roush, and Deihl. Motion carried unanimously. 7 – 0

**(ACTION ITEM)**

#### F) **Approval of Proposed Policy**

The administration has submitted the updated policy listed and a copy is included with the agenda.

##### **117 Homebound Instruction**

The administration recommends the Board of School Directors approve the policy listed.

Motion by Barrick, seconded by Roush to approve the recommendation as outlined above. Roll call vote: Voting Yes: Swanson, Barrick, Piper, Kanc, Gutshall, Roush, and Deihl. Motion carried unanimously. 7 – 0

## Big Spring School Board Meeting Minutes ~ Monday, August 7, 2017

### XI. NEW BUSINESS (. . .continued)

#### **(ACTION ITEM)**

#### **G) Approve Payments from Newville Renovation Project Fund**

The District received the following payment applications:

<b><u>Project</u></b>	<b><u>Vendor</u></b>	<b><u>Description</u></b>	<b><u>Amount</u></b>	<b><u>Remaining</u></b>
NV Design	Crabtree	Inv 9	\$47,220.60	\$406,958.05
NV Abatement	EMSL Analytical	Testing	\$375.00	-
MS Roof	JM Young	App 1	\$221,204.70	
MS Roof	JM Young	App 2	\$426,735.00	\$728,760.30

The administration recommends the Board of School Directors approve the payment of \$47,220.60 to Crabtree; \$375.00 to EMSL Analytical; and \$647,939.70 to JM Young.

Motion by Barrick, seconded by Roush to approve the recommendation as outlined above. Roll call vote: Voting Yes: Swanson, Barrick, Piper, Kanc, Gutshall, Roush, and Deihl. Motion carried unanimously. 7 – 0

#### **(ACTION ITEM)**

#### **H) Approve Payment from the Capital Project Reserve Fund**

The District received the following proposals, bills or invoices from vendors:

<b><u>Project</u></b>	<b><u>Vendor</u></b>	<b><u>Description</u></b>	<b><u>Amount</u></b>	<b><u>Project</u></b>
Erate	AV Solutions	HS Auditorium	\$15,176.33	Erate
Erate	Questeq	Wifi Radios	\$6,167.52	Erate
MS Roof	Prof Roof Srvcs Inc	Inspection	\$6,900.00	MS Roof
Tracer SC	Trane	DAO/Fitness Ctr	\$20,114.00	Tracer SC
SC to EBI	Honeywell	Program SC to EBI	\$6,912.01	SC to EBI

The administration recommends the Board of School Directors authorize payment of \$15,176.33 to A/V Solutions, LLC; \$6,167.52 to Questeq; \$6,900 to Professional Roof Services, Inc.; \$20,114.00 to Trane US, Inc. and \$6,912.01 to Honeywell International.

## Big Spring School Board Meeting Minutes ~ Monday, August 7, 2017

### XI. NEW BUSINESS (. . .continued)

Motion by Barrick, seconded by Roush to approve the recommendation as outlined above. Roll call vote: Voting Yes: Swanson, Barrick, Piper, Kanc, Gutshall, Roush, and Deihl. Motion carried unanimously. 7 – 0

**(ACTION ITEM)**

#### I) **Approve Monitoring Services**

Mr. Gilliam recommends we continue with Siemens Monitoring services. He sought a competitive quotes and Siemens remains the lowest at \$2,310.

The administration recommends the Board of School Directors approve the renewal of the Siemens Monitoring Contract, as shown, for a period of 3 years.

Motion by Barrick, seconded by Roush to approve the recommendation as outlined above. Roll call vote: Voting Yes: Swanson, Barrick, Piper, Kanc, Gutshall, Roush, and Deihl. Motion carried unanimously. 7 - 0

**(ACTION ITEM)**

#### J) **Approve Addendum to Direct Energy Agreement**

As of last month, the District has completed the hedge purchases of its Electricity through 2020 using the DirectEnergy/IU12 Consortium.

	<b><u>Weighted Average Total Price</u></b>		
<b><u>LIU School</u></b>	<b><u>2018</u></b>	<b><u>2019</u></b>	<b><u>2020</u></b>
Big Spring SD	\$0.06016	\$0.05673	\$0.05667

Motion by Barrick, seconded by Roush to approve the recommendation as outlined above. Roll call vote: Voting Yes: Swanson, Barrick, Piper, Kanc, Gutshall, Roush, and Deihl. Motion carried unanimously. 7 – 0



## **Big Spring School Board Meeting Minutes ~ Monday, August 7, 2017**

### **XI. NEW BUSINESS (. . .continued)**

#### **(ACTION ITEM)**

#### **K) Approve Change Order for Newville Abatement**

The administration received the following change order from CES for the abatement at Newville Elementary due to excessive mastic on selected floors.

The administration recommends the Board of School Directors approve change order 1 from CES in the amount of \$11,240.

Motion by Barrick, seconded by Roush to approve the Mills Real Estate as outlined above. Roll call vote: Voting Yes: Swanson, Barrick, Piper, Kanc, Roush, Gutshall, and Deihl. Motion carried. 7-0

#### **(ACTION ITEM)**

#### **L) Approve Movable Bleachers**

Mr. Barrick made a motion to accept the proposal from Sportsman's for two sets of 10-row movable bleachers at a COSTARS cost of \$21,100 to be paid from the Capital Project Fund.

Motion by Barrick, seconded by Roush to approve the Mills Real Estate as outlined above. Roll call vote: Voting Yes: Swanson, Barrick, Piper, Kanc, Roush, Gutshall, and Deihl. Motion carried. 7-0

#### **(INFORMATION ITEM)**

#### **M) Proposed July 2, 1028 – June 30, 2021 Big Spring School Dist. Comprehensive Plan**

Dr. Kevin Roberts, Assistant Superintendent would like to submit the July 1,, 2019 – June 30 2021 Comprehensive Plan for Board review. It is mandatory for the Comprehensive Plan to have a 28-day public review which will require the Comprehensive plan to be placed on the September 5, 2017 Board agenda as an action item. In addition, the plan will be place on the District website for public review during this time period.

## **Big Spring School Board Meeting Minutes ~ Monday, August 7, 2017**

### **XI. NEW BUSINESS (. . .continued)**

**(INFORMATION ITEM)**

#### **N) Proposed Adoption of Planned Courses**

Listed below are completed planned courses for board approval. All completed planned courses and materials are available in the Curriculum Center for review by the Board of School Directors.

Grade 6 ELA  
Grade 7 ELA  
Grade 8 ELA

### **XII. FUTURE BOARD AGENDA ITEM**

There were no future Board agenda items.

### **XIII. COMMITTEE REPORTS**

#### **A. District Improvement Committee – Mr. Kanc**

No meeting was conducted. The schedule was posted by Dr. Roberts. The first meeting is in November.

#### **B. Athletic Committee – Mr. Swanson, Mr. Deihl, Mr. Gutshall**

No meeting was conducted and no report was offered.

#### **C. Vocational-Technical School – Mr. Wolf, Mr. Piper**

No meeting was conducted and no report was offered.

#### **D. Buildings and Property Committee – Mr. Barrick, Mr. Piper, Mr. Swanson, Mr. Roush, Mr. Gutshall**

No meeting was conducted and no report was offered.

**XIII. COMMITTEE REPORTS (...continued)**

**E. Finance Committee – Mr. Blasco, Mr. Piper, Mr. Swanson and Mr. Gutshall**

No meeting was conducted and no report was offered.

**F. South Central Trust – Mr. Blasco**

No meeting was conducted and no report was offered.

**G. Capital Area Intermediate Unit – Mr. Wolf**

No meeting was conducted and no report was offered.

**H. Tax Collection Committee (TCC) – Mr. Wolf, Mr. Swanson**

No meeting was conducted and no report was offered.

**XIV. SUPERINTENDENT'S REPORT**

1. **Legislative Report** - In front of you, I shared a special legislative report on PSBA. We have a customized work group. I will continue to share this information. A fair amount of our dues are spent on advocacy. The school bus legislation is still in limbo. The legislation to delivery agricultural education in Pennsylvania will be part of this process moving forward. I will continue to share this information beyond this PSBA document.
2. **PSBA Platform** – We put a platform update to PSBA in regard to Senate Bill 76. The Board discussed a couple of the tax modes possibilities being encompassed within the Homestead Act. We suggested this as a platform to PSBA. It was denied. There is another avenue to address this in October. We will get back to the Board.

## **Big Spring School Board Meeting Minutes ~ Monday, August 7, 2017**

### **XIV. SUPERINTENDENT'S REPORT (...continued)**

3. **Newville Project** – Our teachers are not able to get back into the building until August 16<sup>th</sup>. Our first teacher date is August 18<sup>th</sup>. This is really tight for an elementary teacher. We are working now with a committee to design the renovation and addition at Newville. We will make sure the Board is informed on this process. This process really starts in March for the new kitchen area. We might need to look at a unique school calendar for 2018-2019 because of the renovation. We might need to start school after labor day in 2018.
4. **Poverty** – We talked a little about poverty and the opportunity gap. Our keynote speaker, Dr. Paul Gorski will talk about this at the kick off during the first day for staff which is Friday, August 18<sup>th</sup>. Board members are invited. This starts at 8:00 am. We welcome our folks back and get our staff excited for the school year.

### **XV. BUSINESS FROM THE FLOOR**

There was no business from the floor.

### **XVI. PUBLIC COMMENT REGARDING FUTURE BOARD AGENDA ITEMS**

There was no public comment.

## **Big Spring School Board Meeting Minutes ~ Monday, August 7, 2017**

### **XVII. ADJOURNMENT**

Motion by Kanc, seconded by Roush to adjourn the meeting. Roll call vote:  
Voting Yes: Swanson, Barrick, Kanc, Piper, Gutshall, Roush, and Deihl. Motion  
carried unanimously. 7 – 0

The meeting was adjourned at 8:09 PM.

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Robert Lee Barrick, Secretary

**NEXT SCHEDULED BOARD MEETING: Monday, August 21, 2017**